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 Alexandria, VA 22314
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REGISTRATION FORM

IBWA CERTIFIED PLANT OPERATOR EXAMINATION

I have completed the IBWA Technical Training Course and I am ready to take the final exam. Please register me at the following location:

LOCATION:	TEST DATE:
YOUR NAME:	
COMPANY NAME:	
ADDRESS:	
CITY / STATE / ZIP:	
TELEPHONE:	FAX:
E-mail:	

- IBWA MEMBER (Required)** *All membership categories are eligible for the exam.*
- I am enclosing a check in the amount of \$80.00 administrative fee.
- Please charge the \$80.00 administrative fee to:
 - MasterCard
 - Visa
 - American Express

Card No.	Exp. Date:
Name on card:	
Signature	

Procedure for Final Examination

The IBWA Education Committee recommends the subsequent study materials: IBWA Bottled Water Code of Practice "Model Code", and for purchase the IBWA Plant Technical Reference Manual (PTRM). The below publications are available for purchase only and can be located in the IBWA Publications and Resources brochure found on our website at <http://www.bottledwater.org/content/publication-order-form>

The IBWA Plant Technical Reference Manual (PTRM), a PTRM was included in your new member kit, and the two HACCP DVD videos: (1) HACCP Video Workshop, and (2) A-to-Z of GMPs and HACCP are available for purchase.

- (1) **Please study** a minimum of 45 days before locating the proctor. Exam packets with test sheets, and pencils will be sent to the alternate proctor, who must be a certified teacher or member of the clergy not affiliated with your plant. Exam candidates are permitted to have up to 3 hours to complete the exam. A score of 70% will be required to pass.
- (2) REGARDING REMOTE PROCTORED EXAMS: Please **register** at least 21 days prior to the exam date. Any registration and related materials not received in this time-frame are not guaranteed to be delivered to the alternate proctor by the test date.
- (3) Only those who pre-register with IBWA headquarters will be accommodated. No walk-ins will be accepted.
- (4) Testing materials will be collected and scored at headquarters. CPO Certificates and the new IBWA Certified Plant Operator Patch will be mailed to those attaining a passing score. Your name and company name will be listed in the newly revised *Bottled Water Reporter* (BWR). Those not attaining a passing score will be notified.

Mail or fax to Claire Crane at IBWA Headquarters:

**1700 Diagonal Road, Suite 650, Alexandria, VA 22314 or
 Fax: (703) 647-4612**